



Realty & Management

## ESTOPPEL REQUEST FORM

Please email this form along with payment to [condos@viprealtyandmangement.com](mailto:condos@viprealtyandmangement.com) and be sure to provide the effective date. **Please note we only release the estoppel on the effective date you provide us.** Please allow five (5) business days for regular documentation, and 48 hours for rush orders. You will be notified by telephone when the documents are ready for pickup.

Condominium Name and Suite #: \_\_\_\_\_

Is the Estoppel Certificate for:  Sale **or**  Refinancing (**Please check one**)

Date of Estoppel Certificate to be issued: \_\_\_\_\_

If closing date is on the 1st of the month, who will be paying the condominium fee: \_\_\_\_\_

DOCUMENT:	Price	x
<b>Estoppel: Only ordered by a Lawyer</b>		
Transfer/Sale – Regular Delivery (up to 10 days) OR Closing date, whichever is later	\$200.00	
Transfer/Sale – RUSH Delivery (1-3 Business Days) OR Closing date, whichever is later	\$300.00	
<b>Estoppel:</b>		
Refinance Only – Regular Delivery (up to 10 days)	\$200.00	
Refinance Only – RUSH Delivery (1-3 Business Days)	\$300.00	
<b>Insurance Certificate</b>	\$10.00	
<b>Insurance Certificate</b> – Rush	\$25.00	

\*Please note: 5% GST will be added to these prices.

\*Payment can be made by Cheque or E-transfer to [condos@viprealtyandmanagement.com](mailto:condos@viprealtyandmanagement.com)

**PLEASE BE ADVISED THAT THE ESTOPPEL CANNOT BE RELEASED UNTIL WE HAVE THE NEW OWNER NAME AND ADDRESS: WILL THEY LIVE ON-SITE?  Yes  No**

<b>Name:</b> _____	<b>Phone:</b> _____
<b>Address:</b> _____	<b>Email:</b> _____

### SELLER'S LEGAL INFORMATION

Name: \_\_\_\_\_ Company or Firm: \_\_\_\_\_

Address (including Postal Code): \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

### FOR OFFICE USE ONLY

- MOVE OUT OLD OWNER
- MOVE IN NEW OWNER
- PULL POST-DATED CHEQUES /PAP REMOVED
- WELCOME PACKAGE SENT
- CURRENT A/R LEDGER

DATE: \_\_\_\_\_